



# Required Foundational Academy Supplemental Online Training

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Agency/  
Office: \_\_\_\_\_

Dates  
Academy  
Attended  
(or plan to  
attend): \_\_\_\_\_

Did you...?

- Fill out the top portion
- Complete all the trainings
- Note date completed & have supervisor confirm with initials
- Sign
- Obtain supervisor's final signature
- Attach required certificates
- Complete an in-office orientation

Below is the information for the required online training that must be completed ***in addition*** to the classroom portion of Foundational Academy. You will **not** receive your *Certification of Completion Letter* until both this training AND the in-classroom portion have been successfully completed.

Please email the form along with all required certificates to Amy Smulkis, Restitution & Victim/Witness Training Consultant, at [AJS@RestitutionConsulting.com](mailto:AJS@RestitutionConsulting.com).

<p style="text-align: center;">MANDATORY COURSES</p> <p>The following are available on the Learning Management section of PCCD's <a href="http://www.pavictimservicestraining.org">www.pavictimservicestraining.org</a>. The required token is <b>7223</b>.</p>	<p style="text-align: center;">CREDIT HOURS <small>(not equal to CEUs or CLEs)</small></p>	<p style="text-align: center;">Date Training Completed</p>	<p style="text-align: center;">Supervisor's Initials</p>
<p><b>Mandatory: Victims' Rights</b></p> <p><small>*certificate must be turned in with form*</small></p>	<p>2</p>		

<b>Choose 2 others to complete from this same site:</b>	---	---	---
<b>Training Name:</b>  *certificate must be turned in with form*	2		
<b>Training Name:</b>  *certificate must be turned in with form*	2		

<b>MANDATORY COURSE</b> The following is available through the University of Pittsburgh, Act 31 Report Abuse training. <a href="http://www.reportabusepa.pitt.edu">www.reportabusepa.pitt.edu</a>	<b>CREDIT HOURS</b> (not equal to CEUs or CLEs)	<b>Date Completed</b>	<b>Supervisor's Initials</b>
<b>Mandated Reporting</b>  *certificate must be turned in with form*	3		

<b>MANDATORY COURSE</b> The following is a LIVE webinar in which you must pre-register, be online for the entire time, and participate in order to receive credit. Sessions can be found at <a href="http://pccd.webex.com">pccd.webex.com</a> by clicking on the 3-lined menu in the top left and choosing WebEx Events. If you have any questions, please contact the trainer directly at <a href="mailto:c-mreich@pa.gov">c-mreich@pa.gov</a> .	<b>CREDIT HOURS</b> (not equal to CEUs or CLEs)	<b>Date Completed</b>	<b>Supervisor's Initials</b>
<b>Basic Compensation</b>  *certificate must be turned in with form*	2		

<b>MANDATORY COURSE</b> This document must be completed by you and turned in with this form. It can be found <a href="#">here (Resource List)</a> .	<b>CREDIT HOURS</b> (not equal to CEUs or CLEs)	<b>Date Completed</b>	<b>Supervisor's Initials</b>
<b>Resource List</b>  * must be turned in with form*	1		

<b>MANDATORY COURSES</b> The following trainings are two WebEx Recordings. Please listen to the entirety of both found here: <a href="http://www.pccd.pa.gov/Pages/WebEx-Recordings.aspx/">http://www.pccd.pa.gov/Pages/WebEx-Recordings.aspx/</a> .	<b>CREDIT HOURS</b> (not equal to CEUs or CLEs)	<b>Date Completed</b>	<b>Supervisor's Initials</b>
<b>Sentencings &amp; Appeals</b>	2		

