



Acting Attorney General Michelle Henry Job Posting – Deputy Attorney General II/III

Section:	Medicaid Fraud Control Section/Criminal Law Division
Class:	Deputy Attorney General II/III
Location:	North Huntingdon
Position Type:	Full-time, Non-civil service, Non-Union
Work Hours:	8:30 – 5:00
Salary Range:	DAG II: Pay Range 9 – Starting salary of \$70,709 DAG III: Pay Range 10 – Starting salary of \$80,822

Basic Function

The Medicaid Fraud Control Section is responsible for investigating and prosecuting individuals, facilities, and entities that provide goods and services reimbursed by Pennsylvania’s Medical Assistance (Medicaid) program and that have committed fraud. Examples of such providers include nursing homes, hospitals, medical supply vendors, medical professionals (physicians, dentists, pharmacists), behavioral health workers, and attendant care workers. The Section also focuses its efforts on fighting the opioid epidemic by investigating and prosecuting physicians who criminally prescribe controlled substances in amounts that are well above recognized medical treatment standards. In addition, this Section investigates and prosecutes Neglect of Care-Dependent Person and Abuse of Care-Dependent Person violations.

The Medicaid Fraud Control Section files criminal charges of Medicaid Fraud, Neglect of Care-Dependent Persons, and Abuse of Care-Dependent Persons in the Courts of Common Pleas across Pennsylvania. The duties of the Deputy Attorney General include the following: directing the focus, tempo, and direction of investigations into allegations of Medicaid Fraud and Neglect/Abuse of Care-Dependent Persons; reviewing and approving search warrants and criminal complaints for legal sufficiency; presenting cases before the statewide investigating grand juries; representing the Commonwealth of Pennsylvania in all aspects of criminal prosecution; engaging in outreach efforts with our law enforcement and healthcare industry partners; and performing additional and related work as required. A Deputy Attorney General II (DAG II) handles noncomplex litigation with minimal supervision and appears in lower courts without a senior attorney. DAG II’s also assist more senior attorneys on matters deemed to be more complex and difficult. A Deputy Attorney General III (DAG III) works independently on most matters except in extraordinary cases.

Examples of Duties

- Provides legal advice and guidance during the criminal investigative stage
- Reviews and approves search warrants and criminal complaints for legal sufficiency
- Drafts criminal informations and prepares discovery for court cases
- Conducts legal research in connection with motions and preparation for trial
- Prosecutes cases before Magisterial District Judges, statewide investigating grand juries, and in county Courts of Common Pleas across Pennsylvania
- May supervise junior attorneys
- May supervise clerical staff
- Engages in outreach efforts with law enforcement agencies and healthcare industry partners
- Answers routine correspondence
- Performs additional and related work as required

Minimum Experience and Training

Deputy Attorney General II:

- Graduation from an accredited school of law, admission to the Bar of the Supreme Court of Pennsylvania, and a minimum of two years of progressively responsible experience in professional legal work

Deputy Attorney General III:

- Graduation from an accredited school of law, admission to the Bar of the Supreme Court of Pennsylvania, and a minimum of three years of progressively responsible experience in professional legal work